GC Consultants			BUS	INE	SS I	MAN	AGE	MEN	8 TI	BE	HA\	/IOF	RAL	STL	JDIE	S (C	<u> AF : 04)</u>	
	20	018		20)17			20 ⁻	6			20	15		20	14		
Topics	Sp	ring	Aut	umn	Spr	ring	Autu	ımn	Spi	ring	Aut	umn	Spi	ring	Autu	umn		
ropics	Q	м	Q	м	Q	м	Q	м	Q	Μ	Q	м	Q	м	Q	м	Marks	% of Total
								MC	Qs									
MCQ					5	7											7	0.00
Section Total		0		0	5	7 7											1	0.9%
				Ţ														
					MA	NA	GEM	EN	ГС		CEF	PTS	I					
Meaning (Mintzberg, Manager, Leader, Aspect)																	-	0.0%
Functions (Role, Skill & Level)			5	6					2a	5	5	8					19	2.4%
Classical Approach (Theories)			3	6	4(a)	8	10	9	1	10			2	8			41	5.1%
Behavioural Approach (Human relations, Theory X, Y & Z)					4(b)	4	7	5					3b	6			15	1.9%
Other Management theories			1	9													9	1.19
External Factors (Competitor, Supplier, Labour. Customer)	6a	6			3	9	4	6	3	4	2a	9			7&8	16	50	6.3%
General Environment (Political, Legal, Economic, Social, Technological)	9	12	7c	6					6	5	2b	5					28	3.5%
Section Total		18		27		21		20	5	24		22		14		16		0.07

ORGANISATIONAL PROCESS

Organisational Structure									_		
- Vision & mission										-	0.0%

	1					_			_			_		-				
- Meaning & nature					8a	5					4a	5					10	1.3%
- Hierarchy													1a	8			8	1.0%
- Types			4a&b	7	8b	5									3	10	22	2.8%
- Stakeholders	6b	3															3	0.4%
- Matrix (Fun - Div - Virt)									12	10			1b	5			15	1.9%
- Contingency theory																	-	0.0%
- Burns & Stalker																	-	0.0%
- Mintzberg's	3	6					1	8							9a	7	21	2.6%
- Six organisation																	-	0.0%
- Virtual organisation															1b	4	4	0.5%
- Limitations															1a	8	8	1.0%
Organisational Change																		
- External forces							2	11			4b	5					16	2.0%
- Process																	-	0.0%
- Reactions																	-	0.0%
- Strategic change	4a	3															3	0.4%
- Change management													6b	6			6	0.8%
- Lewin force field					2	9											9	1.1%
- Gemini 4 Rs																	-	0.0%
- Mckinsey's 7 approach	4b	8															8	1.0%
Organisational Culture			2	6			8	8	8	7	6	10					31	3.9%
Section Total		20		13		19		27		17		20		19		29		
											• •		•					

			INC	DIVI	DUA	AL E	BEH/	AVI	DUE	R &	MC	DTIV		ION				
Perception							6a	4	9b	4					9b	3	11	1.4%
Attitude							6b	6					8	8			14	1.8%
Job Satisfication & Stress	2	10					5b	4			1b	5	9a	2			21	2.6%
Maslow Model													4	9			9	1.1%
Herzberg Two Factor Theory					1	10									6	7	17	2.1%
McClelland Theory			6	12							1a	9					21	2.6%
Goal Setting					7b	5			4	10					5	10	25	3.1%
Management by Objectives			9	9							7a	4					13	1.6%
Self Efficacy													9b	2			2	0.3%
Reinforcement	7	8					9b	3	7	7			9c	2			20	2.5%
Equity/Organisation Justice					7a	6					8	7					13	1.6%
Expetancy																	-	0.0%
Section Total		18		21		21		17		21		25		23		20		

LEADERSHIP, NEGOTIATIONS & CONFLICTS

Types of Leadership	5a	6															ĺ	6	0.8%
Theories of Leadership			7	14			3 & 9a	11	2b	3					2	8		36	4.5%
Roles, Qualities, Activities &																			
Skills of Leaders	5b	4	8	8														12	1.5%
Group Dynamics & Teamwork							11	6	5a	6	3a	8	3a	5				25	3.1%
Negotiation Skills					9	8	5a	6	9a	5	3b	4	6a	8	4a	6		37	4.6%
Conflict Resolution	1	12			6	7			5b	6	7b	5	7	7	4b&c	7		44	5.5%
Section Total		22		22		15		23		20		17		20		21			
					•		-		-								-		

			MA	NA	GE	ME	NT II	NFR	ON	ΙΑΤ	ION	I SY	ST	EM				
General System Concepts			10b	4	11a	4	12a	6	10	11	9	9	10b	3	10	9	46	5.8%
IT Based TPS			10a	4	11b	3			11	7			5	7			21	2.6%
IT Based Financial Reporting															11	5	5	0.6%
IT Based Processing & Inventory Control	8	15	11a	9	10b	3	12b	7					10a	4			38	4.8%
IT Based Personnel Systems	10	7			10a	7											14	1.8%
Integrated IT Systems											10	7	11	10			17	2.1%
Section Total		22		17		17		13		18		16		24		14		
GRAND TOTAL		100		100		100		100		100		100		100		100	800	100%

Caveats

This analysis is only for identifying trends in ICAP exams; No decision (of selective study) should be taken only upon this analysis.

The categorization of degree of importance is just based on marks allocation, no other logical reasoning exists

All topics are of equivalent importance as ICAP may ask any topic any time in any detail deemed fit by ICAP

This analysis has been compiled with due care but still it is error prone due to human mistake.

If you find any mistake, plz mail us by mentioning cell reference at the e-mail address. i.e.gcaconsultants@gmail.com

<u>Note</u>

Black area shows that this is either new topic or moved to other subject.

March 18, 2018 GCA Consultants